Student Login Link: usc-community.symplicity.com
Login using myUSC credentials
To Reactivate an Organization:

1. Hover over the “Getting Started” tab and click on “Group Reactivation”

2. To find your organization, click the letter in the upper right hand corner that corresponds with the first letter of the name of your organization.
3. Find your organization and click “Apply to Reactivate The Group”

4. Read the “Instructions to Reactivate.”
5. The form will auto-fill in all of the information about your organization that is saved on engageSC. In order to retain your items, make sure all of the “Retain Items” bubbles are marked “Yes.” If you have updated any of your documents, please add them by clicking “Add Document.”

6. If your organization will have the same advisor, please click their name in order to retain them. If you are adding an advisor, please click “Add Advisor.” Whichever option you select, your advisor will receive an email in order to confirm their status. Please follow up with them to ensure they received the email and have confirmed.
7. If your organization will have the same members, please click their names in order to retain them. If you are adding any members, please click “Add/Replace Member.” These members should reflect your primary four officers for the 2017-18 year.

8. Review and agree to all of the terms and conditions required of all student organizations and click “Submit.”
9. Once you have successfully submitted your reactivation form, you will receive this message. This means that the Peer Leadership Team has received your form. **However**, we will only begin processing your reactivation application after you have attended a Recognition Workshop (either the Annual Recognition Meeting or the September make-up) **and** your advisor has confirmed.